

MACHINERY ROW BICYCLES ON WILLIAMSON

Employment Application



APPLICANT INFORMATION					
Last Name		First		M.I.	Date
Permanent Tax Address				Apartment/Unit #	
City		State		ZIP	
Present Living Address				Apartment/Unit #	
City		State		ZIP	
Phone		E-mail Address			
Date Available		Social Security No.		Desired Salary	
Position Applied for: (circle as many as possible)	Bike Sales Cashier	Parts/Accessories Sales Warehouse/Stocking	Clothing Sales Office	New Bike Builder Janitorial	Repair/Mechanical Supervisory
Are you a citizen of the United States?		If no, are you authorized to work in the U.S.?			
Have you ever worked for this company?		If so, when?			
Have you ever been convicted of a felony?*		If yes, explain			
The existence of a criminal record will not automatically disqualify you from the job you applied for. * Do not answer "yes" if your official conviction record has been annulled, expunged, or sealed.					
Why do you want to work at Machinery Row Bicycles?					
How long do you expect to live in the Madison area?		Do you race bikes?		How often?	
What skill would you have that would be most helpful to our store?					
Do you consider yourself a self starter or do you prefer to take direction?					

EDUCATION					
High School		Address			
From	To	Did you graduate?		Degree	
College		Address			
From	To	Did you graduate?		Degree	
Other		Address			
From	To	Did you graduate?		Degree	

PREVIOUS EMPLOYMENT (PLEASE PROVIDE PHONE NUMBERS FOR REFERENCE CALLS)

Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?			

SCHEDULING

To help us know the type of schedule you can work, please fill out the time schedule below. Note that some of our busiest times overlap with school calendars, exams and vacations, in particular. All of our employees are expected to work some of these overlapping times. **This is a tentative schedule only and your final schedule will be determined by discussion with you and your manager. It is very important to only commit to the hours that you are sure you can work. Once agreed to, you will be expected to fill those hours as scheduled.** This means arriving on time and completing your shift. Changes to your schedule must be agreed to in advance with the manager. **Indicate the maximum hours you would work on each day, in each season.**

How many hours do you want to work each week? _____

Our Seasons --->	Mar/Apr/May	Jun/Jul/Aug	Sep/Oct/Nov	Dec/Jan/Feb
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Please answer every question on this application completely and accurately. If you do not, and you are hired, you could lose your job regardless of length of employment. This application is just that - an application. It is not an offer, promise, or contract of employment, either expressed or implied. All Machinery Row Bicycle Employees are "at will" employees as defined by Wisconsin Statutes. You should not interpret any verbal or written statement, policy, practice or procedure as altering the "at will" status. If hired, you will be expected to adhere to all company rules, procedures, and policies. By signing this application you are giving this corporation the authority to investigate any of the information set forth on this application.

Applicant's Signature	Name Printed	Date
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